

Subdivision/Strata Certificates

Issued Under the Environmental Planning & Assessment Act 1979 Section 109C (1) (d) & Strata Schemes (Freehold Development) Act 1973

Subdivision/Strata Certificate Number _____

Applicant Details

[Please complete either Section A – Private or Section B – Company]

SECTION A – Applicant Details (Private)

Ms/Mr/Mrs/Other (please state)		Family Name		Given Name	
No.	Street		Suburb		Postcode
Mailing Address (if different from above)					
Tel 1 (Home/Work/Mobile)			Tel 2 (Home/Work/Mobile)		
Email			Fax (Home/Work)		

OR SECTION B – Applicant Details (Company)

Company Name (if applicable)		Contact Person			
Mailing Address					
Tel 1 (Home/Work/Mobile)			Tel 2 (Home/Work/Mobile)		
Email			Fax (Home/Work)		

Property Details

Lot No/s		Section		DP/SP Number	
Unit No.	Street No.	Street			
Suburb				Postcode	

Development Consent Details (Description of Subdivision Approved)

Development Consent Number		Date of Determination	
Construction Certificate Number		Date of Determination	

Fees & Payment Methods

Application fees are based on a scale and will be calculated by the Customer Service Officers at lodgement. Information on these fees is available on Council's web site or from our Customer Service Centre.

PLEASE NOTE:

The personal information required on this form may be available for public access under various legislation.

Applicant Signature	Date
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Owners Consent

I/we consent to making of this application

Full Name	Full Name	Full Name
Address	Address	Address
Signature	Signature	Signature
Date	Date	Date

Rockdale City Council

Office Hours - 8.30am to 4.30pm (Mon-Fri), 9am-1pm (Sat)

2 Bryant Street / PO Box 21 Rockdale NSW 2216

rcc@rockdale.nsw.gov.au www.rockdale.nsw.gov.au

DX 25308 Rockdale ABN 66 139 730 052

Tel 02 9562 1666 Fax 02 9562 1777

Subdivision/Strata Certificates Checklist	Yes	N/A	Office Use
Has the form been signed by all owners of the land?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>Has Development Consent been granted for subdivision? - If yes, have all of the Conditions of Consent for the related Development Application/s been satisfied? This includes submission of all required documentation listed under “Prior to Issue of Subdivision Certificate”</p> <p>Has the following been submitted?</p> <ul style="list-style-type: none"> ▪ Works-As-Executed Plan for Stormwater Drainage System ▪ Engineer’s Compliance Certificate’ for Stormwater Drainage System ▪ Utility Services Plan ▪ Final Occupation Certificate issued ▪ Landscape Certification (if council not appointed as PCA) ▪ Original copy of Section 73 Compliance Certificate – (Sydney Water Act 1994). ▪ If Torrens Title Subdivision of a dual occupancy, the S.73 Certificate must indicate lots 700 & 701) 	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
<p>Have 5 copies of the Linen Plans PLUS the original prepared by a qualified surveyor been submitted showing:</p> <ul style="list-style-type: none"> ▪ Proposed Line of subdivision, consolidation or boundary adjustment ▪ Total Site area for each proposed Lot ▪ Numbering of each lot (700 & 701 if dual occupancy) 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Have 5 Copies of 88B instrument been submitted - plus original?	<input type="checkbox"/>		<input type="checkbox"/>
<p>For subdivision involving subdivision works evidence that</p> <ul style="list-style-type: none"> - the work has been completed - agreement reached with the relevant consent authority regarding payment of the cost of work or as to the time for carrying out the work, or - security given to the consent authority with respect to the completion of the work 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Office Use Only	
<input type="checkbox"/>	Date stamp documentation and one copy of linen and 88B (originals must not be stamped or creased)
<input type="checkbox"/>	Calculate fees
<input type="checkbox"/>	Roll linen and 88B walk around to assessment officer and record details on speed sheet
Additional Comments	
Checked by _____	Date ____ / ____ / ____